

Proforma

(To be filled by the Division /Subordinate Office/ Attached Office/ Departmental Undertaking/ Autonomous bodies, which are providing the Public services

Name of the Ministry:	Ministry of Micro, Small & Medium Enterprises
Name of the Department:	–
Name of the Division Subordinate Office/ Attached Office/ Departmental Undertaking/ Autonomous Body (AB):	Fragrance & Flavour Development Centre
Main Objectives for setting up the Division/Subordinate Office/ Attached Office/ Departmental Undertaking/ AB:	FFDC aims to serve as an interface between essential oil, fragrance & flavour industry and the R&D institutions both in the field of Agro-technology and Chemical technology. Main objective of the centre is to serve, sustain and upgrade the status of farmers and industry engaged in the aromatic cultivation and it's processing so as to make them competitive both in local and global market.
Complete Address:	Industrial Estate, G.T. Road, Makrand Nagar, Kannauj 209726 (U.P.)
Name and Contact details of the Nodal Officer:	Sh. Shakti Vinay Shukla, Principal Director I/c, 9415334050

S.N.	Particulars								
1.	Total Receipts and Expenditure								
	Particulars	Receipts (BE/RF)				Expenditure (BE/RF)			
		2018-19 Actual	2019-20 Actual	2020-21 RE	2021-22 BE	2018-19 Actual	2019-20 Actual	2020-21 RE	2021-22 BE
	Revenue (Rs. in Lakh)	444.37	542.12	466.92	375.00	434.35	540.91	456.16	450.00
Capital (Rs. in Lakh)	229.91	-	1666.22	2656.03	154.76	225.15	1640.21	2656.03	
2.	Services, for which user charges are levied and total revenue receipts therefrom (Separately for each service)?								
	(Rs. in Lakh)								
	Particulars	2018-19 Actual	2019-20 Actual	2020-21 RE	2021-22 BE				
	Service 1 (Please specify)	N.A.	N.A.	N.A.	N.A.				
	Service 2 and so on (Please specify)	N.A.	N.A.	N.A.	N.A.				
Total									
3.	Present rates of each of the user charges levied for various services, date of last revision and authority entitling the levy e.g. Rule, act, Regulation, Policy, Guideline or Govt. Order, Resolution (Please attach a copy)								
	Particulars	Rate (Rs.)		Last revision date		Authority			
	Service 1 (Please specify)	–		–		–			
	Service 2 and so on (Please specify)	–		–		–			
	Total								
Note: Please enclose a copy of the work sheet (along with back-up Papers/supporting documents), if Available, in arriving at the present user charges.									
4.	Policy towards levy/ fixation of user charges, periodic review and review of rates e.g. basis of revision, Periodicity of review, if any in vogue.								
5.	Whether receipts are treated as internal generation of resources and budget is provided to the organization (s) on net basis or receipts are reflected in the Budget								
6.	Whether notional/ allocable expenses/ liabilities like pension, gratuity, depreciation, return on investments, share of administrative expenses etc. are considered in determination of user charges.								
7.	Copy of Annual Report for the latest year viz. 2019-20/ 2020-21								
8.	What are other services, for which user charges are not levied and the reason for not levying the same e.g. social, public good, etc.								
9.	Whether any variable and/ or direct expenses are involved in rendering each such service.								
10.	Suggestions/ any other information with regard to scope of User Charges in the Department/ Organizations.								